Emerald Lake Village District
103 Gould Pond Road
Hillsboro, NH 03244
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To:	University of NH-Rebecca Ernest	**From:**	EMLAKE
Fax:	603-862-1919	**Date:**	November 16, 2004
Phone:	603-862-2734	**Pages:**	12
Re:	2003 & 2004 Warrants	**CC:**	

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Thank you,

Ellie Misso

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WARRANT FOR VILLAGE DISTRICT ANNUAL MEETING

EMERALD LAKE VILLAGE DISTRICT

HILLSBOROUGH, NEW HAMPSHIRE 03244

To the inhabitants of Emerald Lake Village District, in the Town of Hillsborough, in the County of Hillsborough, in the State of New Hampshire, who are qualified to vote on District affairs:

You are hereby notified that the Annual District Meeting will be held on ***Friday*** the ***23rd*** day of ***January, 2004*** at the ***Hillsborough Community Building, 29 School Street, Hillsborough, New Hampshire***.

Voting on Article I shall be conducted by official ballot with the polls opening at 5:00 p.m. and closing not earlier than 7:30 p.m.

ARTICLE 1: To vote for the following District offices: one commissioner for a term of three (3) years; one clerk; one moderator and one treasurer; each for a term of one (1) year.

Action on the following articles of business will begin at 7:45 p.m.

ARTICLE 2: To see if the District will vote to raise and appropriate the following sums for the purposes indicated: **(Recommended by the Commissioners)**

PAYROLL:

Commissioners	$ 3,600.00
Clerk	1,200.00
Treasurer	1,200.00

Moderator	75.00
Subtotal	***$ 6,075.00***

PERSONNEL ADMINISTRATION:

Medicare Taxes	$ 500.00
Social Security Taxes	2,000.00
Subtotal	***$2,500.00***

GENERAL EXPENDITURES:

A.	District administrative expenses, supplies and equipment	$ 2,500.00
B.	Election and meeting expenses	500.00
C.	Insurance	7,500.00
D.	Damage and legal expense	3,500.00
E.	Interest on tax anticipation	500.00
F.	Road maintenance	46,000.00
G.	Reconstruction of roadways	20,000.00
H.	Road signs and administration	400.00
I.	Park maintenance	3,500.00
J.	Education, training & Comm. expense	500.00
K.	Lay Monitor Testing Program for Gould Pond	600.00
L.	Utilities	3,000.00
M.	Bond Principal	10,000.00
N.	Promulgation of Ordinances	700.00
O.	Buildings and Grounds Maintenance	2,500.00
P.	Dam Maintenance and Administration	500.00
Q.	Vehicle & Equipment Capital Reserve	1,500.00
R.	Upgrading of District Roadways Capital Reserve	2,000.00
S.	Bridge Reconstruction Capital Reserve	250.00
T.	Financial Administration	2,750.00
U.	Patriotic purposes	2,000.00
V.	Information Technology	9,000.00
	subtotal	***$119,700.00***

TOTAL ARTICLE 2 ***$128,275.00***

ARTICLE 3: To see if the District will vote to appropriate from the Water Users' Special Revenue account, the following sums for the purposes indicated: **(Recommended by the Commissioners)**

WATER DEPARTMENT:

A.	Administrative Expense	$ 3,500.00
B.	System Supervisor	37,500.00
C.	Damage and Legal Expenses	1,000.00
D.	Repairs & Maintenance	12,500.00
E.	Utilities	10,000.00

F.	Well Testing	4,500.00
G.	Bond Interest	1,000.00
H.	Buildings and Grounds Maintenance	2,200.00
I.	Commissioners expenses	300.00
J.	Installation & Reconstruction of District Water Lines Capital Reserve fund	10,000.00
K.	New Well Capital Reserve fund	5,000.00
L.	Pumpstation & Equipment Capital Reserve fund	5,000.00
M.	Water Storage Capital Reserve fund	10,000.00
N.	Water Meter Capital Reserve	1,000.00
O.	System Engineer	5,000.00
	TOTAL ARTICLE 3	***$108,500.00***

ARTICLE 4: To see if the District will vote, pursuant to NHRSA 52:5, II, to ratify the decision of the Hillsborough Selectmen to expand the boundaries of the District to incorporate the following land within the District corporate limits: 4.0 acres or thereabouts of land belonging to the Emerald Lake Village District (Tax Map 9, Lot 50), 20,338 square feet of land belonging to Gerald F. & Catherine Burnham shown as "Parcel B" now annexed to Tax Map 14, Lot 637 and 18,934 square feet of land belonging to Christopher Proulx, et. al., shown as "Parcel A" now annexed to Tax Map 14, Lot 636 as shown on a plan be Donald R. Mellen, surveyor, entitled "Plan of Annexation in Hillsborough, NH, " dated September 21, 2000. **(Recommended by the Commissioners)**

ARTICLE 5: To see if the District will vote to authorize the Commissioners to establish a part-time position of **"Secretary",** to perform such lawful functions as the Commissioners may prescribe, under their supervision and direction; and to raise and appropriate the sum of $15,000.00 to cover costs for said purpose, including salary, insurance, taxes and other associated employment costs. **(Recommended by the Commissioners)**

ARTICLE 6: To see if the District will vote to appropriate up to the sum of $ 20,000.00 from the "**Unreserved Fund Balance"** for the purpose of acquiring land and/or easements by purchase, gift or eminent domain and associated legal and survey costs, to secure to the extent possible, the required sanitary radius for the Hummingbird well (a/k/a Well #1) and to authorize the Commissioners to take such actions as may be necessary and appropriate in connection therewith inclusive of the acquisition of Parcels known as Map 15, Lot 23 & Lot 24. **(Recommended by the Commissioners)**

ARTICLE 7: To see if the District will vote to raise and appropriate the sum of $750.00 for the Emerald Lake Arts Council.**(Recommended by the Commissioners)**

ARTICLE 8: To see if the District will vote to appropriate a sum up to the amount of $30,000.00 to be withdrawn from the **"New Well Capital Reserve"** for the

purpose of preliminary siting a new well and acquiring sufficient land to access said well & provide for the required sanitary radius & appropriate wellhead protection by gift, purchase or eminent domain, and to authorize the Commissioners to take any action in connection therewith inclusive of the acquisition in whole or in part, of parcels known as Tax Map 6, Lot 89; Tax Map 13, Lot 279, 193 and 194. **(Recommended by the Commissioners)**

ARTICLE 9: To see if the District will vote to appropriate the sum of $45,000.00 to be withdrawn from the **"Water Main Installation & Reconstruction Capital Reserve"** for the purpose of installing a main from the Mary Rowe Well to the Meetinghouse Well. **(Recommended by the Commissioners)**

ARTICLE 10: To see if the District will vote to appropriate up to the sum of $20,000.00 from the **"Unreserved Fund Balance"** for the purpose of acquiring parcels of land known as Tax Map 15, Lot 52; Map 16, Lots 46, 63, 73, 86, 109, 190 & 273 should they be auctioned by the Town and to authorize the Commissioners to take such actions as may be necessary and appropriate in connection therewith inclusive of the conveyance in whole or in part of these lots on such terms and conditions they deem appropriate. The purpose of acquiring these lots is to minimize growth and demands on District services by ownership or merging them with and conveying them to abutters. **(Recommended by the Commissioners)**

ARTICLE 11: To see if the District will vote to appropriate the total sum of up to $50,000.00 for the purpose of water quality improvements, and of this amount to withdraw the sum of $20,000.00 from the **"Pump & Equipment Upgrade Capital Reserve"**, with the remaining sum of $30,000.00 to come from the **"Unreserved Fund Balance"**. **(Recommended by the Commissioners)**

ARTICLE 12: To see if the District will vote discontinue "Berry Patch Lane" and to authorize the Commissioners to convey the freehold to its abutters as requested on such terms and conditions the Commissioners deem appropriate, reserving all existing utility easements. **(Recommended by the Commissioners)**

ARTICLE 13: To see if the District will vote to authorize the Commissioners on behalf of the District, to accept property given to the District upon such terms or conditions that they consider to be in the best interests of the District, or take any other action in relation thereto. Prior to accepting any property pursuant to this authority, the Commissioners shall conduct two noticed public hearings as required by RSA 41:14-a, paragraph I. **(Recommended by the Commissioners)**

ARTICLE 14: To see if the residents of Emerald Lake Village District would vote to establish a condition of holding the office as a "District Commissioner", that at least one (1) Commissioner shall attend a regular scheduled meeting of the Hillsboro Selectmen's Business Session at least once (1) per month. Required attendance is for the purpose of conveying any concerns put forth

by the residents of Emerald Lake Village District that is/are the responsibility of the Elected or Appointed officials of the Town of Hillsboro. The Commissioner(s) is to report back to the resident(s) the disposition of such concern expressed. **Petitioned Warrant Article. (Not Recommended by the Commissioners)**

ARTICLE 15: To transact such other business as may properly come before the Meeting.

Given over our hands on this 7th day of **January, 2004,** by the Commissioners of Emerald Lake Village District.

Richard A. Adams

Joyce Coidakis, Clerk

Raymond A. Stankunas

F. Paul Sylvia

A true copy of warrant.
Attest:

Richard A. Adams

Commissioners of Emerald Lake Village District

Raymond A. Stankunas

F. Paul Sylvia

I Paul Sylvia of 17 Ravenhead Lane, Hillsboro, NH and voter in the Emerald Lake Village District make a motion to make the following amendment to the proposed 2004 Village District Warrant. (amended text is ***bold italicized***)

2: To see if the District will vote to raise and appropriate the following sums for the purposes indicated:

PAYROLL:

Commissioners	***$ 2,880.00***
Clerk	***672.00***
Treasurer	***960.00***
Moderator	***50.00***
	Subtotal $ 4,562.00

PERSONNEL ADMINISTRATION:

Medicare Taxes	***$ 100.00***
Social Security Taxes	***332.92***
	Subtotal $432.92

GENERAL EXPENDITURES:

A. District administrative expenses, supplies and equipment	$ 2,500.00
B. Election and meeting expenses	500.00
C. Insurance	***5,000.00***
D. Damage and legal expense	3,500.00
E. Interest on tax anticipation	500.00
F. Road maintenance	46,000.00
G. Reconstruction of roadways	20,000.00
H. Road signs and administration	400.00
I. Park maintenance	3,500.00
J. Education, training & Comm. expense	500.00
K. Lay Monitor Testing Program for Gould Pond	600.00
L. Utilities	3,000.00
M. Bond Principal	10,000.00
N. Promulgation of Ordinances	700.00
O. Buildings and Grounds Maintenance	2,500.00
P. Dam Maintenance and Administration	500.00
Q. Vehicle & Equipment Capital Reserve	1,500.00
R. Upgrading of District Roadways Capital Reserve	2,000.00
S. Bridge Reconstruction Capital Reserve	250.00
T. Financial Administration	2,750.00
U. Patriotic purposes	2,000.00
V. Information Technology	***3,000.00***
	subtotal $111,200.00

TOTAL ARTICLE 2 $116,194.92

I Paul Sylvia of 17 Ravenhead Lane,Hillsboro, NH and voter in the Emerald Lake Village District make a motion to make the following amendment to the proposed 2004 Village District Warrant. (amended text is ***bold italicized***)

ARTICLE 3: To see if the District will vote to appropriate from the Water Users' Special Revenue account, the following sums for the purposes indicated:

WATER DEPARTMENT:

A. Administrative Expense	$ 3,500.00
B. System Supervisor	37,500.00
C. Damage and Legal Expenses	1,000.00
D. Repairs & Maintenance	12,500.00
E. Utilities	10,000.00
F. Well Testing	4,500.00
G. Bond Interest	1,000.00
H. Buildings and Grounds Maintenance	***1,000.00***
I. Commissioners expenses	300.00
J. Installation & Reconstruction of District Water Lines Capital Reserve fund	10,000.00
K. New Well Capital Reserve fund	***10,000.00***
L. Pumpstation & Equipment Capital Reserve fund	***10,000.00***
M. Water Storage Capital Reserve fund	10,000.00
N. Water Meter Capital Reserve	1,000.00
O. System Engineer	5,000.00

TOTAL ARTICLE 3 $117,300.00